

## DALTON HOLME PARISH COUNCIL

### Minutes of AGM and Meeting Held on Wednesday 9 June 2021 at 6.30pm At the Estate Office

**Present:** Lord Hotham (Chairman), Councillor G Bulmer (Vice Chairman), Councillor M Colley, Councillor N Donkin, Councillor M J Clapham, Councillor S N Fairbank, Councillor J Nettleton, and Gavin Blakeston, Clerk.

**Apologies:** n/a

#### AGM Minutes

1	<b>Apologies for Absence:</b> n/a	
2	<b>Minutes of last AGM meeting:</b> The minutes of the last AGM 12 January 2021 are available on the Parish Council website or Parish Council files.	
3	<b>Officers Resignation/Re-election:</b> The Chairman resigned his seat and was nominated by Councillor Fairbank, seconded by Councillor Donkin and supported by all other Councillors as unanimously re-elected.  The Chairman then nominated Councillor Bulmer to become Vice Chairman and this was seconded by Councillor Fairbank. It was then proposed that all other Councillors were re-elected en bloc to sub-committees etc. and this was approved.	
4	<b>Finance:</b> Please see below minutes in more detail, however the meeting did concur the current financial balances are: Deposit Account £2,017.81 Current Account £ 328.75	
<b>Meeting started 6.29pm. Ended 6.35pm.</b>		

#### General PC Minutes

1	<b>Apologies for Absence:</b> n/a	
2	<b>Minutes of last meeting(s):</b> 12 January 2021 were approved.	
3	<b>Matters Arising from Minutes:</b> n/a	
4	<b>Correspondence Received:</b>  The Parish Council has not received any specific correspondence other than day to day matters which are all filed in the Parish email account, which the Clerk and the Councillors all have access to if they so wish.	
5	<b>Correspondence Sent:</b> Routine replies to emails, again all such correspondence is saved in the Parish Council email archive or relevant sub-folder.	
6	<b>Zurich Insurance</b> The Parish Council Insurance annual payment is due. All approved the renewal payment of £257.60 be paid.	

*Hotham*

7	<b>AGR Return</b> Caroline Atkinson, Estate Office Accountant has kindly prepared the accounts and completed the paperwork. The deadline is 1 July 2021. The accounts of the Parish Council will be put in Notices on the Parish Council Website for public display. The AGR return can then be submitted. All Councillors unanimously agreed a gesture by payment of £100.00 be paid to Caroline for undertaking this important task for the Parish Council.	GB/LH
8	<b>Village Pond – damaged kerbs</b> LH reminded the Councillors that 2 years ago the Local Authority damaged the kerbs around the village pond with a road roller. LH is going to progress action from the Local Authority to have these repaired.	LH
9	<b>Churchyard Mowing</b> LH advised the cost of mowing the churchyard remains at £350.00 and is really worth the costs and keeps the whole churchyard tidy. All agreed this should continue.	
10	<b>Clerk Role</b> The current Clerk, Gavin Blakeston leaves the position on 31 July 2021. LH advised that GB had requested he not be paid the current honorarium payment due to him for undertaking the role as a gesture of goodwill to the Council.  SF advised that the Parish Council may need to look at the option of employing a professional clerk on a salary. However, this does increase the precept considerably. But the Clerk role is required and undertakes quite a lot of important duties that are required for a Parish Council to run effectively. It was agreed an option would be to potentially advertise the role. LH/SF added that they had been in touch with another Clerk of a nearby Parish Council who may be willing to take on this Clerk role in addition. LH/SF to progress this.	LH/SF
9	<b>Any other business:</b> n/a	
10	<b><u>Next Meeting:</u></b>  <p style="text-align: center;">It was agreed the next meeting will be held in the Dalton Estate Office on Wednesday 27 October 2021 at 6.30pm.</p>	

Meeting ended 7.00pm.

*1/10/21*  
*10.11.21*