

DALTON-HOLME ANNUAL PARISH MEETING AGENDA
Wednesday 15th May 2024 @ 1830 hrs

Dear Parishioner & Parish Councillor,

You are hereby summoned to attend the **Annual Parish Meeting** which will be held at the Dalton Estate Office, South Dalton on Wednesday 15th May 2024 at 1830 hrs.

Agenda

1. Apologies
2. Minutes of the Dalton-Holme Annual Parish Meeting 2022/23 were duly reviewed, approved, and signed by the Chair as a correct record of the meeting.
3. Dalton-Holme Parish Council Chairperson's Report 2023/24.
4. Parishioner question time.

DALTON-HOLME PARISH COUNCIL ANNUAL MEETING AGENDA
Wednesday 15th May 2024 @ 1845 hrs (or on termination of the above meeting).

Dear Parishioner & Parish Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting which will be held at Dalton Estate Office, South Dalton on Wednesday 15th May 2024 @ 1845 hrs (or on termination of the previous meeting).

Agenda

1. Apologies
2. Election of Chairperson for Dalton-Holme Parish Council 2024/25.
 Declaration of Acceptance of Office (Witnessed).
3. Election of Vice Chairperson for Dalton-Holme Parish Council 2024/25.
4. Minutes of the Dalton-Holme Annual Parish Council Meeting 2022/23 were duly reviewed, approved, and signed by the Chair as a correct record of the meeting.
5. Register of Interest (note requirement for update as necessary).
6. Adoption of the 2023/24 Parish Council Accounts.
 - 7.1 To receive a report from the Clerk – to include 2023/24 year-end accounting review and note 2024/25 agreed budget.
 - 7.2
 - a) Certificate of Exemption.
 - b) Annual Internal Audit Report.
 - c) Section 1 – Annual Governance Statement.
 - d) Section 2 – Accounting Statements.
 - e) Analysis of variances.
 - f) Bank reconciliation.

Review & approval of all documents listed (a – f).

